



Republic of the Philippines
Department of Education

REGION X

DIVISION OF CAGAYAN DE ORO CITY

Fr. William Masterson Avenue, Balulang, Cagayan de Oro City

Office of the Schools Division Superintendent

15 July 2023

UNNUMBERED MEMORANDUM

No. _____ s.2023

**REPORTING OF TEACHERS IN CAGAYAN DE ORO CITY NATIONAL HIGH SCHOOL
(SENIOR HIGH) FOR THE BILLETING/HOSTING OF MIMAROPA REGION**

To: School Head
All Master Teachers
Concerned Teaching and Non-Teaching Personnel
Cagayan de Oro City National High School-SHS
This Division

1. In view of your school assignment as a billeting quarter for the MIMAROPA Region, you are hereby directed to report to CDOC-SHS for an urgent conference on July 15, 2023, at 3:30 p.m. at the school-covered court.
2. Your attendance is a must starting July 15 to 21, 2023 to perform your respective duties and responsibilities in line with your respective committees and shall be granted service credits/compensatory time off.
3. Enclosure 1 is a copy of the school working committees
4. This Office directs compliance of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent